

**The Downright Special Network  
Trustees Annual Report and Accounts  
For the period 1/11/13 to 31/10/14**

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## Report from the Chair

Reflecting on the last year it has been great to see that we continue to support an ever-increasing number of families. At the end of the year we had over 90 families on our database with the majority of those regularly accessing at least one of our services. Our Friday morning play and education sessions are now at capacity with 20 babies and children attending regularly. This has meant that this year we have had to add another group to make sure we can accommodate everyone who wants to come. Watching the children develop and grow and observing the parents providing support to each other shows the difference that we are making.

The older children who attend our afternoon sessions for schools are also thinking about the transition to secondary school and so this year we have begun to provide some support to mainstream secondary schools preparing for a child to join them. This is an exciting extension to our services and we will have to ensure we have sufficient staff to allow us to continue this vital support all through our children's education.

As the charity grows we are also beginning to outgrow our current base and so we have begun to take the first steps towards finding new premises from which to operate. This is no easy task: not only do we need to find somewhere in the right place and the right size but we will also have to raise sufficient funds to allow us to make the move to our own home. However, we have been extremely fortunate to have professional help from volunteer Tim Wigglesworth of Shared Agenda. Tim has many years experience of property management and development in the local area and will be a great help in making sure we get the right outcome for us all. Our ongoing relationship with Smile means that we also have a great deal of support around raising money and finding businesses and individuals willing to donate services or equipment to help us in our move.

Our ethos has always been to work in partnership with local services where they exist and we are delighted that we continue to have strong relationships with the Physiotherapy and Speech and Language Therapy teams. We are also really pleased to be invited to join a working party of health professionals working to develop a Care Pathway for children with Down syndrome for our area. This is an exciting opportunity to improve the access to services for our children and the transparency of what is available and how to access each service.

We have been expanding our board of Trustees to include more 'independent' trustees so that we are not entirely reliant on parents. In March we were delighted to have Christine Jennings, a former headteacher join us to give oversight to our Education activities. At time of writing we have also just recruited Victoria Winterton to the team to take on the role of Secretary.

Every year I am amazed at the efforts of the people who support us and this year has been exceptional. We had 3 different teams of people cycling Lands End to John O'Groats for us who between them are forecast to raise over £12000. This fantastic achievement means that we are able to recruit a new Early Years Advisor to help with our teaching and support to Early Years Settings. Without the kindness and generosity of many people who donate resources, time, services and money to help us, Downright Special could not continue.

Many thanks to all our families, friends, volunteers, trustees, supporters and most importantly the children for making it another 'Downright Special' Year!



Gillian Bowlas

## Reference and Administration Details

### Registered Charity Number

1128178

### Charity's Principal Address

Bodmin Road Church Office

Padstow Close

Bransholme

Hull

HU7 4HE

### Trustees

Dr Gillian Bowlas (Chairperson)

Dr Christopher Bowlas

Mrs Samantha Findlay

Dr Elizabeth-Jayne Herrieven

Mrs Christine Jennings (from March 2014)

Ms Victoria Winterton (from Dec 2015)

## Structure, Governance and Management

### Description of the Charities Trusts

#### Type of Governing Document

Trust Deed

#### How the Charity is constituted

Trust

#### Trustee Selection Methods

Trustees are appointed by existing trustees.

### Additional Governance Issues

#### Induction and Training of Trustees

Trustees are required to familiarise themselves with the charity's governing document, child protection policy and employee handbook. The handbook covers a range of policies applicable to trustees or employees including confidentiality, data protection, health and safety, expenses, use of charity telephones and IT. New trustees are also given the latest annual report and statement of accounts.

#### Related Parties

The charity is affiliated to the Down's Syndrome Association, a national organisation.

#### Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. We have identified the main risks to the charity and these are reviewed annually.

All trustees and volunteers have up-to-date Disclosure and Barring Service checks and where appropriate have attended Safeguarding Children training.

#### Volunteers

We are a parent-led organisation and keep our costs as low as possible by maximising the use of volunteers. We owe a huge debt of gratitude to our volunteers, including one young adult with Down syndrome, who assisted with running the activities of the charity this year. These volunteers assist with running Friday sessions, organising social events, doing new parent visits, managing our website and Facebook page, running our E-bay shop and managing the accounts. We have one paid member of teaching staff – the rest teach on a voluntary basis.

Special thanks goes to our founder and Education Consultant Lisa Bentley for the time, dedication and expertise she puts in, free of charge, to ensuring our children get the best possible educational outcomes.

Many thanks also to Jill Newton, Sam Findlay, Neil Findlay, Paul Herrieven, Sarah Mangham, Sophie Potter, Louise Smith and Sarah Hyde.

Thanks also to all the friends and family members who helped out at our social events, with a special mention to Sarah Mangham, Adriana Tyreman and the Awesome4some Lifestyle Team.

## Objectives and Activities

### Summary of the objects of the charity set out in its governing document

To create and develop the conditions which enable people with Down syndrome to attain their full potential and to undertake any other charitable activities in connection with Down syndrome in the Hull and East Yorkshire region (and other parts of the United Kingdom as the Executive Committee may from time to time think fit.)

In order to further these objects the trustees of the charity have a number of powers including:

- to provide and operate such support, materials, training and events such that both parents/carers and professionals in health and education may be assisted in helping children with Down syndrome to achieve the best possible outcomes in their educational, social, physical and emotional development;
- to provide antenatal support and information to prospective parents to a child with Down syndrome;
- to engage in such other work and activities (including liaison with health and education professionals), and to provide such other materials and facilities, which may seem directly or indirectly to be conducive to the attainment of the above objects;
- to raise funds.

### Summary of the main activities undertaken for the public benefit in relation to these objects

In furtherance of the above objects the main activities undertaken by Downright Special for the public benefit are:

- We visit new families in their homes and offer support as needed, including providing information packs for new parents.
- We run a weekly group session that provides education, fun and play, as well as support to parents and carers. School- age children also attend regularly with their teaching assistants. Sessions are tailored to the specific learning profile of children with Down syndrome.
- We share best practice teaching techniques with teaching assistants and other education professionals.
- We provide specialist resource packs for children starting school.
- We provide conferences and training for parents and for professionals working with children with Down syndrome.
- We work closely with health and education services to improve the care pathway and educational outcomes for children with Down syndrome.
- We hold social events for the whole family.
- We promote the awareness of Down syndrome and encourage successful inclusion
- We communicate and share information via our website, newsletters and social media sites.

In planning the activities of the charity, and reviewing its aims and objectives, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Achievements and Performance

### Downright Special Fridays

This year we delivered 35 Friday sessions with around 20 children attending each week aged from birth to five. (An additional 12 school-age children attend our afternoon Downright Special Education sessions.) We have established a tried and tested curriculum of activities that has been tweaked and updated with the benefit of eight years of experience, record keeping, assessment and input from local professionals and international experts. As well as learning communication skills, reading, counting and motor skills, the children also learn about playing, sharing and turn taking – all the basic skills that help towards achieving successful inclusion. Our sessions incorporate signing, ‘See and Learn’, Jolly Phonics and Numicon and represent the best and most up to date interventions for our children.

Our baby session continues to be part of Fridays and again this year we have had some very young members attending regularly. We have a good stock of sensory toys and we are also incorporating the latest technology into our sessions. From being tiny, the babies are held spellbound by learning phonics for speaking on the i-pad and can relax after their session under soothing Aurora lights. It is five years since starting a specific separate session for under twos, with the children from those first baby-only sessions now heading to school knowing their phonics and numbers, being able to read, use signing, take turns and concentrate, giving them the head-start they need to be successful at mainstream school. With each new year and each new cohort of little people, they never fail to surprise and astonish us with their charm, humour, endurance, bravery, absolute passion for learning and above all their *enormous* variety of character and ability, thereby busting every stereotype about Down syndrome before they are even two years old.

Also crucially important, Downright Special Fridays offer parents and carers the opportunity to share their experiences with one another and offer peer-to-peer support. However good a statutory agency may be, there are some things that only another parent will understand and be able to offer the mutual support so often needed. The Friday group is striking visual evidence that there is no “type” of parent that will have a child with Down syndrome and it has been refreshing to see an ever-increasing random diversity of ages and cultures in the group. New dads can also be reassured that it certainly isn’t a “mother and baby” group as we have several fathers attending regularly. From our experience of working with new parents, it seems that dads often take longer than mums to come to terms with a diagnosis of Down syndrome and may be reluctant to talk about it with others. Becoming involved with Downright Special and seeing other dads playing with their children helps reassure them for the future.

*“What does the Friday group mean to me? You guys are an inspiration and have helped me and so many other parents so much with our understanding of our children and Down syndrome.” Jim Dobbs, Parent*

We also have regular visits from the Speech and Language Therapy service, with therapist Julie Robinson working with us to set joint targets and offer support. NHS Physiotherapists Vicky Ingram and Helen Chamberlain visit us on a half-termly basis to offer parents support and advice regarding the motor development of the children. This has been a very welcome addition to the provision offered by our Friday sessions and we would like to offer our thanks to Julie, Helen and Vicky for all their support and advice during the year.

## Downright Special Education

Downright Special Education aims to support effective inclusion in mainstream schools. We continue to employ a part-time specialist teacher to allow us to offer advisory visits to schools. The number of schools receiving direct support from us has increased to 30, and we continue to support 13 children individually in the school setting. Our specialist teachers have visited schools to assess children and advise teaching staff, provided training for schools on the learning profile of children with Down syndrome, assisted with formulating effective Individual Education Plans (IEPs), written reports for the Statement of Special Educational Needs process and attended annual reviews and transition meetings. We also continue to provide Education Resource Packs for each child that we support when they begin their formal education.

Very importantly, we continue to offer small-group sessions at our Downright Special Friday group for school-age children and their Teaching Assistants (TAs). We currently have 12 children attending these afternoon sessions in 3 different teaching groups. These structured lessons cover the core elements of the curriculum including reading, writing, literacy, numeracy and speech and language development. Having the TAs attend means that they can see a demonstration of how to apply practically the specific teaching techniques that ensure our children's learning is maximised. They are given resources that they can take away for use in the classroom and have plenty of opportunity to ask for advice on any issues they may be facing in the classroom or to get guidance on next steps. It is also useful for them to meet other TAs to share experiences and learn from each other.

The original cohort of children from the beginnings of Downright Special are now approaching secondary school age and so we are beginning to see more requests to provide support in the transition to mainstream secondary schools and requests for training for the teaching staff. In the coming months we have some work to do to make sure we have the resource within the charity to be able to provide this much needed input and guidance.

**“Downright Special provides me with focus, reassurance and confirmation the appropriate input is being given to support a child in the school environment.” T.A., Swanland Primary School**

## Training and Conferences

One of our aims is to promote the awareness of Down syndrome and support successful inclusion. One of the ways we do this is providing training that is accessible to schools, parents and professionals working with our children. We minimise how much we charge for these courses to ensure no child is disadvantaged.

Our day conference 'Introduction to Down Syndrome' was delivered for those schools which were due to have a youngster join them in September 2014. This day is joint venture with the Speech and Language Therapy Service. It was attended all the target schools, many of whom sent several members of staff.

Providing information to parents is as important as training for those professionals working with our children. This year, we had Gillian Bird from the Down's Syndrome Association deliver a one day conference on Behaviour and Social Development aimed at school age children. She also did 3 individual assessments of children to give advice on strategies to help those children with specific issues they were facing.

We also hosted a Down's Syndrome Association training day for families with children moving into adulthood. This was a great opportunity for us to make connections with families of older children as well as help our understanding of what lies ahead for us.



Our chair attended a 'Personal Budgets' workshop led by East Riding Voices in Partnership and also represented Downright Special at an East Riding of Yorkshire SEN Networking group.

### Support to Families

Opportunities for families to get together, share experiences, pass on tips, support each other and celebrate their children's achievements are just as important as our formal activities. This year our social events continued to go from strength to strength organised by volunteer Sarah Mangham. Around 30 children attended each event with about 60 attending our Christmas party. We had:

- A Christmas Party at the Holiday Inn Hull Marina
- An Easter Egg Hunt at Sewerby Hall, Bridlington with lots of Easter craft activities and a special visit from the Easter bunny
- Soft play events in Beverley and Hull
- A Summer party at Bilton Village Hall
- A visit to Circus Starr

We continued to visit families new to parenting a baby with Down syndrome to offer support and information and each year welcome around 3-5 new children to our special family. We have a strongly established working relationship with the wonderful local community nursing team and this ensures that (with their consent) we can contact families to offer support usually within a week of the birth. We set straight to work not as lone "advisors" but instead using the extensive network we have built up to put the new parents in touch with others. As our database has grown to over 90 local families we can now go so far as to match new parents to those of similar ages, situations and with babies suffering from similar medical conditions. There is nothing better for a new parent than speaking to somebody who knows exactly what they are going through and can give them a glimpse of easier times a couple of years down the road, and there is nothing that our families with older children like better than reaching out to give new parents support, reassurance, advice and hope for the future. Fantastically, our families are working together for mutual benefit, which was always our ambition.

### Working with Other Agencies

Downright Special is very proud to be able to work with other agencies to ensure the best possible service for our children. We liaise closely with the Community Paediatric Nursing Team to enable support and provision of information right from the early days after a diagnosis of Down syndrome is made. Our new baby packs continue to be available on the wards at our local maternity hospital for midwives to give out so that new parents have the most up to date information on parenting a child with Down syndrome. A version of these packs is also available for those with an antenatal diagnosis.

We hold regular meetings with members of the Speech and Language Therapy team, who also attend our educational sessions in order that we may exchange information and ensure best practice on both sides. We also continue to have a strong relationship with the multidisciplinary team at the Eye Hospital.

We continue to work with the physiotherapy teams from both the community setting and Hull Royal Infirmary, with physiotherapists from the team regularly visiting our Friday sessions to answer questions and provide support to families.

New this year has been our membership of a working party to develop a Care Pathway for children with Down syndrome across Hull and the East Riding of Yorkshire with aim of improving understanding of what services are on offer, when our children should be referred and what to expect. All NHS trusts, CCGs and other healthcare providers are part of the working party that aims to complete its work in July 2015.

We are always interested in ways in which we can work alongside other agencies in our aim to build a brighter future for children with Down syndrome and, with the help of our supporters, will continue to do so.

### Fundraising & Raising Awareness

This year we have worked hard on increasing the awareness of our charity and what it means to have Down syndrome, continuing to try to dispel the myths about the condition and give people up to date information on the abilities of our children to promote inclusion in all aspects of life.

We continued to engage additional paid-for services from the HEY Smile Foundation who have been a consistent source of support in the early stages of Downright Special's development. Through this partnership The Smile Foundation is developing our fundraising activity, helping with grant applications and providing us with important support from the local business community in the way of services and funding. They have also been helping us with raising our public profile through newspaper articles and use of social media, which has begun to see success with new sources of income and several articles in the Hull Daily Mail this year.

This year saw a big focus on updating our literature, refreshing our stock of photographs, developing new leaflets and creating a downloadable fundraising pack for people who would like to support us. This was all done at much reduced costs thanks to Umber Creative, Paul Leeson-Taylor and the Smile Foundation.

In July we were delighted to present Richard Bailey's 'Shifting Perspectives' photographic exhibition at the Streetlife Museum in Hull. This curated collection of images aims to challenge and change the perspectives currently held in society on the abilities of people with Down syndrome. The exhibition was also interspersed with images of local children from Downright Special.

We organised two fundraising events ourselves this year – a fun run across the Humber Bridge and a fashion show with Boutique Milla.

We also provided support to three teams of Lands End John O'Groats cyclists, two of which were led by parents Neil Findlay and Chris Bowlas. These cyclists are forecast to raise over £12000 for us!

We have always taken a non-aggressive attitude to fundraising, only asking for support when it is needed most. This has allowed us to build relationships with donors, allowing them to feel part of the charity and in particular the children's successes.

The work of Downright Special is only made possible by the generosity and efforts of many people who have supported us by awarding us a grant, raising funds or donating goods and services.

It's important to highlight we receive no statutory funding, and do not currently charge our parents, or the schools that we support, for the range of services we offer.

Every penny goes towards building a brighter future for the children and making a huge difference to their lives today. Our heartfelt thanks go to those who supported us between November 2013 and October 2014. These included:

Awesome4some Lifestyle Team  
Barratt Homes  
Boutique Milla  
Cottingham Singers

Diane Odling  
Gosschalks Solicitors  
Harris, Lacey and Swain  
Hull and East Riding Charitable Trust  
Intrasource

IT@Spectrum  
KC in the Community  
LEJOG Extreme Cycling Team

Lloyds Foundation  
Masons Lodge of St Andrews  
Matt Gibson  
Mid-life Cyclists  
Mr & Mrs Maggs  
Mr S Little  
Mrs Benson  
Natwest  
Paul Leeson-Taylor  
Richard Foster  
Richard Lancaster & Paul Cartwright  
Roger Coates  
Rotary Club of Hull

S1 Tyremen  
SABIC UK Petrochemicals  
Sandhills Garden Centre  
Sargent Electrical Services  
Shared Agenda / Tim Wigglesworth  
South Hunsley School – Hercules House  
Steve Gainey  
The Holiday Inn Hull Marina  
The One point  
Tracey Ellis  
Tomme Tippee  
Tudor Trust  
Umber Creative  
Watch Ashore  
Western General Hospital Nurses League  
Woodford Leisure Centre  
Woodmansey CE Primary School

## Financial Review

### Income

We are pleased that we have sustained the levels of income at those achieved in our previous financial year, with a large proportion achieved through voluntary income. As the demand for our services continues to grow significantly, it is important to stay focused on creating more sustainable income streams. We will strive to be proactive in the pursuit of new partnerships, including sourcing additional funding to support the health and education services Downright Special provides for a growing list of beneficiaries. This is the only way we can fund the additional resources and services that are still desperately needed, whilst simultaneously maintaining the excellence in our current delivery.

Income from grants and charitable activities has increased by 50% due to receiving the second of two payments from the Lloyds Foundation. We also received the second of three payments from Tudor Trust and grants from KCom and the Hull and East Riding Charitable Trust to fund investment in iPads for the children.

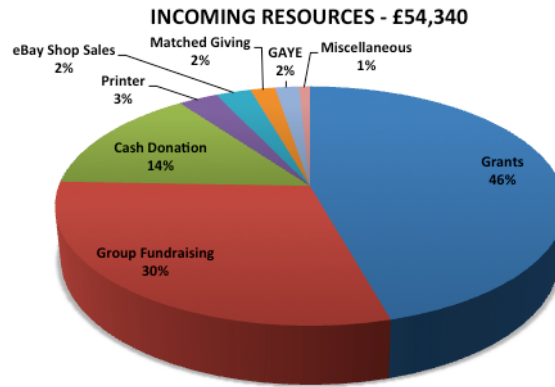
We have continued to build relationships with local businesses and community groups ranging from Santander to Rotary Club of Hull. We also received a donation of £3000 from Sabic UK Petrochemicals.

Group Fundraising more than doubled mostly due to two of our dads taking part in Land's End to John O'Groats cycling challenges. Several families also took part in our 'Spotty' Humber Bridge Fun Run and we organised a fundraising Fashion Show.

The charity's policy is to hold nine months of running costs in reserves.

**INCOMING** £

<b>Grants</b>	<b>£24,812</b>
<b>Group Fundraising</b>	<b>£16,266</b>
<b>Cash Donation</b>	<b>£7,830</b>
<b>Printer</b>	<b>£1,587</b>
<b>eBay Shop Sales</b>	<b>£1,429</b>
<b>Matched Giving</b>	<b>£1,000</b>
<b>GAYE</b>	<b>£965</b>
<b>Miscellaneous</b>	<b>£452</b>
<b>TOTAL</b>	<b>£54,340</b>



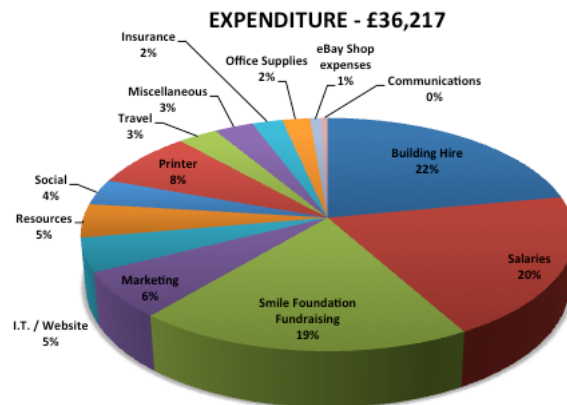
**Expenditure**

A highlight every year is our success in managing the funds we generate. This year our costs have seen a managed increase of 11%, in line with expectations. This is due to our investment in updating our literature, an increase in building rental costs and IT costs. Our salaried costs reduced but are offset by the fundraising management costs from the Smile Foundation whose work and support has also contributed to finishing the year in an encouraging financial position. However we vitally need now to increase the number of teaching staff to meet the demands for our services so growth in salary costs is expected in the next year. We also need to find new premises and so being able to hold a reserve of funds to enable this project to happen will be vital. We continue to invest in new resources for our education sessions but with careful management we have been able to keep these costs as low as possible this year without compromising the level of service our families receive.

We are hugely thankful for the huge efforts from our team of volunteers and The Smile Foundation who have enabled us to continue to be so cost effective.

**EXPENDITURE** £

<b>Building Hire</b>	<b>£7,985</b>
<b>Salaries</b>	<b>£7,175</b>
<b>Smile Foundation Fundraising</b>	<b>£6,984</b>
<b>Marketing</b>	<b>£2,341</b>
<b>I.T. / Website</b>	<b>£1,689</b>
<b>Resources</b>	<b>£1,687</b>
<b>Social</b>	<b>£1,309</b>
<b>Printer</b>	<b>£2,834</b>
<b>Travel</b>	<b>£1,081</b>
<b>Miscellaneous</b>	<b>£1,070</b>
<b>Insurance</b>	<b>£828</b>
<b>Office Supplies</b>	<b>£756</b>
<b>eBay Shop expenses</b>	<b>£309</b>
<b>Communications</b>	<b>£169</b>
<b>TOTAL</b>	<b>£36,217</b>



A full summary of the accounts has been submitted to the Charities Commission and is available on request.

## Looking to the Future...

Our ambitions for the next 3 years for Downright Special will involve developing further services for our children as they take the next steps on their journey. As our children grow, so does our wish list as we strive to keep up with advancements in training and technology that will benefit our children.

Below are some key items from our wish list:

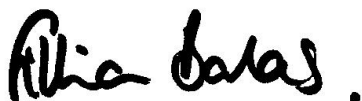
- Our biggest dream: new premises for Downright Special with space for continued growth
- Funding for specialist staff
- Office furniture
- IT support and equipment
- Print sponsor
- Sponsors for our social events, experiences, training and conferences

We will be actively encouraging existing and new supporters to join us in this next exciting stage of our development. To get involved and be Downright Special, just contact [fundraising@downrightspecial.co.uk](mailto:fundraising@downrightspecial.co.uk)

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Gillian Bowlas  
Chair

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 October 2014  
for  
The Downright Special Network**

Harris Lacey and Swain  
Suite 1  
The Riverside Building  
Hessle  
East Yorkshire  
HU13 0DZ

**The Downright Special Network**

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for the Year Ended 31 October 2014**

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**The Downright Special Network**  
**Report of the Trustees**  
**for the Year Ended 31 October 2014**

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The trustees present their report with the financial statements of the charity for the year ended 31 October 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1128178

**Principal address**

8 Sykes Close  
Swanland  
North Ferriby  
Hull  
East Yorkshire  
HU14 3GD

**Trustees**

Dr C Bowlas  
Dr G Bowlas  
Dr E Herrieven  
Mrs S Findlay  
C Jennings - appointed 3.3.14  
V Winterton - appointed 8.12.14

**Independent examiner**

Harris Lacey and Swain  
Suite 1  
The Riverside Building  
Hessle  
East Yorkshire  
HU13 0DZ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 17 July 2015 and signed on its behalf by:

Dr G Bowlas - Trustee



**Independent Examiner's Report to the Trustees of  
The Downright Special Network**

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I report on the accounts for the year ended 31 October 2014 set out on pages three to seven.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Dymond  
Harris Lacey and Swain  
Suite 1  
The Riverside Building  
Hessle  
East Yorkshire  
HU13 0DZ

17 July 2015

## The Downright Special Network

### Statement of Financial Activities for the Year Ended 31 October 2014

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		9,795	-	9,795	25,000
Activities for generating funds	2	18,129	1,586	19,715	10,325
Investment income	3	18	-	18	7
<b>Incoming resources from charitable activities</b>					
General		-	-	-	1,000
Two Ridings		-	-	-	525
KComm		-	172	172	328
Lloyds Foundation		-	9,000	9,000	-
Tudor Trust		-	15,000	15,000	15,000
Hull and East Riding Charitable Trust		-	640	640	-
<b>Total incoming resources</b>		<u>27,942</u>	<u>26,398</u>	<u>54,340</u>	<u>52,185</u>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
General		9,926	-	9,926	13,544
Two Ridings		-	-	-	525
KComm		-	500	500	-
Hull Wyke Round Table		-	1,893	1,893	606
Lloyds Foundation		-	9,051	9,051	8,431
Tudor Trust		-	13,967	13,967	9,323
Hull and East Riding Charitable Trust		-	640	640	-
<b>Governance costs</b>		240	-	240	120
<b>Total resources expended</b>		<u>10,166</u>	<u>26,051</u>	<u>36,217</u>	<u>32,549</u>
<b>NET INCOMING RESOURCES</b>		<u>17,776</u>	<u>347</u>	<u>18,123</u>	<u>19,636</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		42,706	8,349	51,055	31,419
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>60,482</u></u>	<u><u>8,696</u></u>	<u><u>69,178</u></u>	<u><u>51,055</u></u>

The notes form part of these financial statements

## The Downright Special Network

### Balance Sheet At 31 October 2014

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	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank		60,482	8,696	69,178	51,055
<b>NET CURRENT ASSETS</b>		<u>60,482</u>	<u>8,696</u>	<u>69,178</u>	<u>51,055</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		60,482	8,696	69,178	51,055
<b>NET ASSETS</b>		<u>60,482</u>	<u>8,696</u>	<u>69,178</u>	<u>51,055</u>
<b>FUNDS</b>	6				
Unrestricted funds				60,482	42,706
Restricted funds				8,696	8,349
<b>TOTAL FUNDS</b>				<u>69,178</u>	<u>51,055</u>

The financial statements were approved by the Board of Trustees on 17 July 2015 and were signed on its behalf by:

Dr G Bowlas -Trustee

The notes form part of these financial statements

**The Downright Special Network**  
**Notes to the Financial Statements**  
**for the Year Ended 31 October 2014**

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**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. ACTIVITIES FOR GENERATING FUNDS**

	2014	2013
	£	£
Fundraising events	16,699	6,666
Miscellaneous Income	1,429	2,626
Printer rental income	1,587	1,033
	<u>19,715</u>	<u>10,325</u>

**3. INVESTMENT INCOME**

	2014	2013
	£	£
Deposit account interest	<u>18</u>	<u>7</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 October 2014 nor for the year ended 31 October 2013 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 October 2014 nor for the year ended 31 October 2013 .

The Downright Special Network

Notes to the Financial Statements - continued  
for the Year Ended 31 October 2014

5. STAFF COSTS

	2014	2013
	£	£
Wages and salaries	<u>7,175</u>	<u>9,775</u>

The average monthly number of employees during the year was as follows:

	2014	2013
Specialist Teacher	1	1
Administration	1	1
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

6. MOVEMENT IN FUNDS

	At 1.11.13	Net movement in funds	At 31.10.14
	£	£	£
<b>Unrestricted funds</b>			
General fund	42,706	17,776	60,482
<b>Restricted funds</b>			
Hull Wyke Round Table	1,894	(1,894)	-
KComm Grant	328	(328)	-
Tudor Trust	5,677	1,033	6,710
Lloyds Foundation	450	1,536	1,986
	<u>8,349</u>	<u>347</u>	<u>8,696</u>
<b>TOTAL FUNDS</b>	<u>51,055</u>	<u>18,123</u>	<u>69,178</u>

## The Downright Special Network

### Notes to the Financial Statements - continued for the Year Ended 31 October 2014

#### 6. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	27,942	(10,166)	17,776
<b>Restricted funds</b>			
Hull Wyke Round Table	(1)	(1,893)	(1,894)
KComm Grant	172	(500)	(328)
Tudor Trust	15,000	(13,967)	1,033
Lloyds Foundation	10,587	(9,051)	1,536
Hull and East Riding Charitable Trust	640	(640)	-
	<u>26,398</u>	<u>(26,051)</u>	<u>347</u>
<b>TOTAL FUNDS</b>	<u>54,340</u>	<u>(36,217)</u>	<u>18,123</u>